

## CONTRACTOR INSURANCE REQUIREMENTS

Contractors and vendors performing work at Regions Center are required to maintain insurance coverage with the following Ownership entities listed as additional insureds:

- Plaza Investments II Holdings, LLC (Owner)
- Plaza Investments III Holdings, LLC (Owner)
- Hertz Investment Group, Inc. (Manager)

Please **mail** insurance certificates and applicable **endorsement pages** to the Regions Center management office:

Hertz Investment Group, Inc.  
333 Texas Street, Suite A250  
Shreveport, LA 71101

Insurance certificates may also be **faxed** to the management office (318) 429-1029. Please call the property management office with any questions (318) 429-1329.

## Policy Requirements – High to Medium Risk Vendors

*Includes: Alarm Systems, Carpentry, Concrete, Curtain Wall Repair, Demolition, Electrical, Elevators, General Contractors, HVAC, Locksmiths, Mechanical, Movers, Plumbing, Roofing, Security Guards, Fire Sprinklers, Trash Hauling, and Window Washing*

General Liability Limits: \$1,000,000 each occurrence  
\$2,000,000 in the aggregate

Coverage: Insurance will be occurrence form, will name Owner and Manager as additional insureds, will contain a waiver of subrogation against Owner and Manager, will be primary coverage (not excess), will include but not be limited to Contractor's operations, blanket contractual, personal injury, completed operations and contractual liability for indemnification set out in the contract.

General: Aggregate limit applies per location.

Forms: Copy of specific additional insured endorsement must be attached and noted on Certificate of Insurance.



Automobile Liability Limit: \$1,000,000 each person  
\$1,000,000 each occurrence

Coverage: Comprehensive Form including non-owned and hired automobiles; providing primary (and not contributing) coverage, containing cross-liability and severability of interest clauses.

Workers Compensation: "Statutory Benefits" with \$500,000 Employers' Liability

### Policy Requirements – Low Risk Vendors

*Includes: Painting, Flooring, Millwork, Pest Control, Landscaping, Snow Removal, Janitorial/Cleaning, Blinds, and Interior Plant Maintenance*

General Liability Limits: \$1,000,000 each occurrence  
\$1,000,000 in the aggregate

Coverage: Insurance will be occurrence form and will name Owner and Manager as additional insureds, will contain a waiver of subrogation against Owner and Manager, and will be primary coverage (not excess). Coverage will include but not be limited to Contractor's operations, blanket contractual, personal injury, completed operations and contractual liability for indemnification set out in the contract.

General: Aggregate limit applies per location.

Forms: Copy of specific additional insured endorsement must be attached and noted on the Certificate of Insurance.

Automobile Liability Limit: \$1,000,000 each person  
\$1,000,000 each occurrence

Coverage: Comprehensive Form including non-owned and hired automobiles; providing primary (and not contributing) coverage, containing cross-liability and severability of interest clauses.

Workers Compensation: "Statutory Limits" with \$500,000 Employers' Liability.